

Section 4(1) (b) (I)**Manual - (i)***The particulars of the organization, functions and duties***ENGINEERING BRANCH (CIVIL)**

Sr.No.	Name of Organization/ Department/ Board/ Corporation /Institution	Function and duties (in brief)
1.	Superintending Engineer Superintending Engineer	Maintenance of Public roads/streets and the buildings vesting in Municipal Corporation. Supervision of works and billing, execution and billing of Projects related to all civil works within the limits of Municipal Corporation, Ludhiana. Planning of new developmel project including the estimates thereof and allotment of

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL webs ite.

Superintending Engineer (Civil)

Section 4(1) (b) (II)
Manual - (ii)

The powers and duties of the officers and employees are

ENGINEERING BRANCH (CIVIL)

Sr. No	Name of the Post	Powers and duties (In Brief)
	Superintending Engineer Corporation Engineers	<ol style="list-style-type: none"> 1. To prepare proposals for sanction of new projects/ development works including upgradation thereof and tendering / allotment, inspection of development works. 2. To supervise the works executed in the Division under his charge. 3. To get estimate prepared and seek approval of competent authority. Checking of works bills of agencies.
	Asstt. Corporation Engineers	To check & prepare estimates of the works approved by competent authority. Evaluation of tenders and to check & prepare the works bill of contractors/ suppliers. Supervision of the work of contractors to ensure that these are executed as per approved specifications.
	Junior Engineers	To prepare estimates, process offers/ bids of contractors/ participants and submit these to SDO for further approval. Close supervision of all works executed in the Section under his charge.

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Superintending Engineer(Civil)

**Section 4(1) (b) (III)
Manual - (iii)**

Procedure following the decision making process including channels of supervision and accountability.

Procedure followed in the approval of the cases of providing services, purchases and policy matters are put up after the administrator approval in the Corporation HOUSE and F&CC . The matter of the meeting is sent to Govt for approval. The accountability is as per the PMC Act 1976 & other applicable Laws/Govt notification

ENGINEERING BRANCH (CIVIL)

Sr. No	Nature/Type of Work	Level at which the case is initiated (Name of the post)	Name of the post, which deal with the case before the decision making authority	Level at which decision is made (Name of the Post)
1.	Preparation of estimates of Road / Street / New Civil Work & Maintenance of Roads / Streets/ Buildings Civil Work	Junior Engineer/ Asstt. Corpn. Engineer	Corporation Engineer, Superintending Engineer, JointCommissioner, Commissioner	HOUSE / Finance and Contract Committee or the Commissioner (as per pecuniary limits)

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Superintending Engineer (Civil)

Section 4(1) (b) (IV)
Manual - (IV)

Following are the norms set for the discharge of the functions

ENGINEERING BRANCH (CIVIL)

Sr.No	Item of Work	Norms set by the department (no. of days taken for decision making)
1	Construction/maintenance of Roads / Projects / Streets within the jurisdiction of MC Ludhiana	As per the terms & conditions of the work order / agreement and Account Code of Municipal Works Rules.

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Superintending Engineer (Civil)

Section 4(1) (b) (V)
Manual - (v)

Following rule, regulations, instructions, manuals and record, used by employees for discharging functions

ENGINEERING BRANCH (CIVIL)

S.N	Name of the Act	Name of Rules	Name of the Manuals	Instructions (Write Circular No./Date)	Any other record/document
1	PMC Act, 1976	Punjab Municipal Corporation Employees (Recruitment and Conditions of Service) Rules, 1978 and Pb. Civil Service Rules, 1970		As received from time to time from the Local Govt. Punjab.	All tendered documents & agreements.
2	Punjab Municipal Account Code 1930	Punjab Municipal Account Code 1930 Pb Municipal works Rules			

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Superintending Engineer (Civil)

Section 4(1) (b) (VI)**Manual – (vi)*****Statement of the categories of documents that are held or under control*****ENGINEERING BRANCH (CIVIL)**

Sr. No	Category of Documents
1	General correspondence files relating to Road Works
2	Estimates of Roads/ Civil Works
3	Sanction of works/allotment of works / payments.
4	Agreement of allotment of works
5	Measurement Books, Stock Register of Engg. Deptt.
6	G 33 Register
7	Contractor Works Register.
8	History Register.

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Superintending Engineer (Civil)

Section 4(1) (b) (VII)
Manual - (vii)

The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof.

Sr. No.	Details/ Type of arrangements made
1.	<p>Commissioner, Finance & Contractor Committee, Municipal Corporation House.</p> <p>.</p> <p>2. The Competent Officer interacts with the press in respect of information related to Public.</p> <p>1. Dr. Sumeet Kumar Jarangal, IAS, Additional Commissioner 2. Mrs. Isha Kalia, IAS, Additional Commissioner 3. Sh. Davinder Singh, PCS, Additional Commissioner 4. Sh. Kamlesh Bansal, Zonal Commissioner(T) (B) 5. Sh. Manjit Singh, Zonal Commissioner(T) (C) 6. S h . A . S . S e k h o n , J o i n t C o m m i s s i o n e r</p>
3.	<p>The officers who have been appointed for giving information to General Public.</p> <p>All Zonal Commissioners - Public Relation officer</p>
4.	<p>Zonal Commissioner / Public Information Officer/ Assistant Public Information Officer have been appointed to provide information to General Public.</p>

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Superintending Engineer(Civil)

Section 4(1) (b) (IX)**Manual - (ix)*****DIRECTORY OF THE OFFICERS AND EMPLOYEES*****ENGINEERING BRANCH (CIVIL) (ZONE-A)**

S. No	Name of the Office r/ Employee	Designation	Posting	Office Telephone Number
1.	Sh Dharam singh	superintending h engineer	Zone B	
2.	Sh. Navjot Singh	SE	Zone C	
3..	Sh. Pawan Sharma	SE	Zone-A & D	
4.	Sh. Rahul Gagreja	XEN	Zone-A (North)	97800-39417
5.	Sh. Balwinder Singh	SDO	Sub-Zone(A1)	
6.	Sh. Deepak Kochar	SDO	Sub-Zone(A2)	97800-39426
7.	Sh. Shammi Kapoor	JE	Sub-Zone (A4)	80545-78610
8.	Sh. Jagroop Singh	JE	Sub Zone(A1)	94638-43221

Manual Continue

**PROFORMA OF DEPLOYED LABOUR IN DIFFERENT ZONES /
SUB ZONES**

SUB ZONE: - A-1

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1	SH. H.C. SALARIA	XEN	A-1
2	SH. R. P. GUPTA	SDO	-do-
3	SH. JAGROOP SINGH	JE	-do-
4.	Sh. Krishan Lal S/o Bihari Lal	Supervisor	-do-
5.	Sh. Krishan Lal S/o Dhraram Pal	Supervisor	A-1
6.	Sh. Lal Chand	Masson	-do-
7.	Sh. Amarjeet Singh	Masson	-do-
8.	Sh. Ram Asre	Mate	-do-
9.	Sh. Mohan Lal	Mate	-do-
10.	Sh. Durga Parshad	Baildar	-do-
11.	Sh.Ram Jattan	-do-	-do-
12.	Sh. Ram Naresh S/o Sh. Ram Khilawan	-do-	-do-
13.	Sh. Ram Naresh S/o Sh. Ram Dass	-do-	-do-
14.	Sh. Ram Naresh S/o Sh. Ram Narayan	-do-	-do-
15.	Smt. Madhu	-do-	-do-
16.	Smt. Bimla	-do-	-do-
17.	Sh. Raghunath	-do-	-do-
18.	Sh. Hans Raj	-do-	-do-
19.	Sh.Ram Bachan	-do-	-do-
20.	Sh. Nanku	-do-	-do-
21.	Sh. Mahesh	-do-	-do-
22.	Sh. Ram Murat	-do-	-do-
23.	Sh. Gobinda	-do-	-do-
24.	Sh. Ram Pal	-do-	-do-
25.	Sh. Suresh	-do-	-do-
26.	Sh. Mithai Lal	-do-	-do-
27.	Sh. Dukhi Ram	-do-	-do-
28.	Sh. Munshi Ram	-do-	-do-
29	Sh. Ram Bilas	-do-	-do-
30	Sh. Raju	-do-	-do-
31	Sh. Anil Kumar	-do-	-do-
32	Sh. Rohit Kumar	-do-	-do-
33	Sh. Som Nath	-do-	-do-
34	Sh. Vipan Kumar	-do-	-do-
35	Sh. Krishan Kumar	-do-	-do-
36	Sh. Jhinkan	-do-	-do-
37	Sh. Subadhara Devi	-do-	-do-
38	Sh. Raj Kumar S/o Ram Kalap	-do-	-do-
39	Sh. Lucky	-do-	-do-
40	Sh. Raj Mohan	-do-	-do-

S. NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
41	Sh. Santu	-do-	-do-
42	Sh. Santokh Singh	-do-	-do-
43	Smt. Rosy	-do-	-do-
44	Sh. Rakesh Kumar	-do-	-do-
45	Sh. Mintu	-do-	-do-
46	Sh. Pardeep Sngh	-do-	-do-
47	Sh. Gursharan Singh	-do-	-do-
48	Sh. Rajinder Kumar	-do-	-do-
49	Sh. Raj Kumar S/o Sh. Baldev	-do-	-do-
50	Sh. Nirmal Kumar	-do-	-do-

SUB ZONE: A-2

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1	Sh. H.C. Salaria	XEN	A1
2	Sh. Deepak Kumar Kochar	SDO	A2
3	Sh. Satish Goyal	JE	-do-
4.	Sh. Harminder Singh	Work Mistri	-do-
5.	Sh. Sarotam Singh	Clerk	-do-
6.	SH. Heera Lal	Beldar	-do-
7.	Sh. Inder Dev	-do-	-do-
8.	Sh. Sukhdev	-do-	-do-
9.	Sh. Swami	-do-	-do-
10.	Sh. Deendyal	-do-	-do-
11.	Sh. Ram Nath	-do-	-do-
12.	Sh. Shri Ram	-do-	-do-
13.	Sh. Om Parkash	-do-	-do-
14.	Sh. Ghisawan	-do-	-do-
15.	Sh. Bhagwan Deen	-do-	-do-
16.	Sh. Sunder Lal	-do-	-do-
17.	Sh. Tilak Raj	-do-	-do-
18.	Sh. Ram Bhor	-do-	-do-
19.	Sh. Ram Sunder	-do-	-do-
20.	Sh. Krishan Raj	-do-	-do-
21.	Sh. Shiv Raj	-do-	-do-
22.	Sh. Ramesh Kumar	-do-	-do-
23.	Sh. Raja Ram	-do-	-do-
24.	Sh. Tulsi	-do-	-do-
25.	Sh. Tarsem Singh	-do-	-do-
26.	Sh. Dev Raj	-do-	-do-
27.	Sh. Prabhu	-do-	-do-
28.	Sh. Ashwani Kumar	-do-	-do-
29.	Sh. Kapil Dev	-do-	-do-
30.	Sh. Ram Surat	-do-	-do-
31.	Sh. Prabhu	-do-	-do-
32.	Sh. Ram Kishore	-do-	-do-
33.	Sh. Yash Pal	-do-	-do-
34.	Sh. Surinder Rai	-do-	-do-
35.	Sh. Davinder	-do-	-do-
36.	Sh. Raman Kumar	-do-	-do-
37.	Sh. Sanjeev Kumar	-do-	-do-
38.	Mrs. Guddi	-do-	-do-
39.	Mrs. Gurpreet Kaur	-do-	-do-
40.	Sh. Sitare Hind	-do-	-do-

SUB ZONE: A-3

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1	Sh. Mukesh Chander	XEN	A3
2	Sh. Kamaljit Singh Bedi	SDO	-do-
3	Sh. Satish Goyal	JE	-do-
4	Sh. Jiwan Singh	Work Supervisor	
5	Sh. Darshan Singh	Driver	
6	Sh. Nirvail Singh	Mason	
7	Sh. Bhagwan Deen	Mate	-do-
8	Sh. Mohinder Pal (Chopra)	Clerk/Beldar	-do-
9	Sh. Jagtar Singh	Mate/ Beldar	-do-
10	Sh. Dharam Pal	Chowkidar/ Beldar (Night)	-do-
11	Sh. Tulsi Ram	Mate/ Beldar	-do-
12	Sh. Lakhbir Singh	-do-	Health
13	Sh. Ram Singh	-do-	-do-
14	Sh. Vijay Kumar	-do-	-do-
15	Sh. Piara Lal S/o Kabul Ram	-do-	-do-
16	Sh. Raja Ram	Beldar	-do-
17	Sh. Baijnath	-do-	-do-
18	Sh. Nathu Ram	-do-	-do-
19.	Sh. Manglu	-do-	-do-
20.	Sh. Mool Chand	-do-	-do-
21.	Sh. Mahesh Chander	-do-	-do-
22.	Sh. Kanta Parsad	-do-	-do-
23.	Sh. Amarjit	-do-	-do-
24.	Sh. Salig Ram	-do-	-do-
25.	Sh. Piara Lal	-do-	-do-
26.	Sh. Sham Lal	-do-	-do-
27.	Sh. Sunil Kumar	-do-	-do-
28	Sh. Lalan Parsad	-do-	-do-
29	Sh. Deen Dyal	Peon/ Beldar	-do-
30	Smt. Dukhan Devi	-do-	-do-
31.	Sh. Shammi Kumar	Beldar	-do-
32.	Sh. Sohan Lal	Beldar/ Helper (Tippar)	-do-
33.	Sh. Ram Surat	Beldar/ Driver (J.C.B-7)	-do-
34.	Sh. Balvir Singh	Beldar/ Driver (RR-7)	-do-

SUB ZONE: A-4

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1	Sh. Mukesh Chander	XEN	A-4
2	Sh. R.P.Gupta	SDO	-do-
3	Sh. Shammi Kapoor	JE	-do-
4	Sh. Vishnu	Mate	-do-
5	Sh. Piare Lal	-do-	-do-
6	Sh. Bant Singh	Beldar	-do-
7	Sh. Jagdish Chand	-do-	-do-
8	Sh. Vijay Kumar	-do-	-do-
9	Sh. Ram Avtar	-do-	-do-
10	Smt. Krishna Devi	-do-	-do-
11	Sh. Davinder Singh	-do-	-do-
12	Sh. Ram Kirpal	-do-	-do-
13	Sh. Nand Lal	-do-	-do-
14	Sh. Sham Bihari	-do-	-do-
15	Sh. Prem Sagar	-do-	-do-
16.	Sh. Om Parkash	-do-	-do-
17.	Sh. Lal Ji	-do-	-do-
18.	Sh. Ram Dass	-do-	-do-
19.	Sh. Radhey Sham	-do-	-do-
20.	Sh. Missery Lal	-do-	-do-
21.	Smt. Manjeet Kaur	-do-	-do-
22.	Sh. Babbu	-do-	-do-
23.	Smt. Kulwant Kaur	-do-	-do-
24.	Sh. Murli Dhar	-do-	-do-
25.	Smt. Sarswati Devi	-do-	-do-
26.	Sh. Ram Narayan	-do-	-do-
27.	Sh. Radhey Lal	-do-	-do-
28.	Sh. Lal Chand	-do-	-do-
29.	Sh. Ram Dulhar	-do-	-do-
30.	Sh. Deepak Kumar	-do-	-do-
31.	Sh. Suraj Pal	-do-	-do-
32	Sh. Dhuni Lal	-do-	-do-
33	Sh. Chhote Lal	-do-	-do-
34	Sh. Rajesh Kumar	-do-	-do-
35	Sh. Suraj	-do-	-do-
36	Sh. Shiv Gobind	-do-	-do-
37	Sh. Bhagirath	Mason	-do-
38	Sh. Babu Lal	Beldar	-do-
39	Sh. Gurcharan Singh	-do-	-do-
40	Sh. Harish Kumar	-do-	-do-
41	Sh. Shinder Pal	-do-	-do-
42	Sh. Narotam Kumar	-do-	-do-

SUB ZONE : C1

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1.	Sh. Ram Chander	Beldar	Sub-Zone(C1)
2.	Sh. Ram Charan	-do-	-do-
3.	Sh. Ram Bahadur	-do-	-do-
4.	Sh. Radhey Shayam	-do-	-do-
5.	Sh. Moti Lal	-do-	-do-
6.	Sh. Brijh Mohan	-do-	-do-
7.	Sh. Karja Nand	Masson	-do-
8.	Sh. Narpat	Beldar	-do-
9.	Sh. Badlu	-do-	-do-
10.	Sh. Kashi Nath	-do-	-do-
11.	Sh. Ami Chand	-do-	-do-
12.	Sh. Daya Ram	-do-	-do-
13.	Sh. Deepak Kumar	-do-	-do-
14.	Sh. Dewtadeen	-do-	-do-
15.	Smt. Vishnu Devi	-do-	-do-
16.	Sh. Jaswant	Masson	Zone-D
17.	Sh. Munshi Ram	Beldar	-do-
18.	Sh. Ashok Kumar	Beldar	-do-
19.	Sh. Ram Naresh	Beldar	-do-
20.	Sh. Kanwaljit Singh	Beldar	Sub Zone(C1)
21.	Sh. Mohinder Singh	-do-	-do-
22.	Smt. Vishnu Devi	-do-	-do-
23.	Sh. Ram Dyal	-do-	-do-
24.	Sh. Avtar Singh	-do-	Zone-B
25.	Sh. Raj Kumar	-do-	Zone-A(O&M)
26.	Sh. Ratan Lal	-do-	Sub Zone (C1)

SUB ZONE : C2

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1	Sh. Munna Lal	Beldar	Zone-D
2	Sh. Kailash	-do-	-do-
3	Smt. Radhika	-do-	-do-
4	Sh. Makhan Singh	-do-	Zone-D
5	Sh. Darshan Singh	-do-	Sub Zone(C2)
6	Sh. Sham Singh	-do-	-do-
7	Sh. Teja Singh	-do-	-do-
8	Sh. Vinod Kumar	-do-	-do-
9	Sh.Indraj	-do-	-do-
10	Sh. Jinku	-do-	-do-
11	Sh. Ravi	-do-	-do-
12	Sh. MohinderPal	-do-	-do-
13	Sh. Dholu Parsad	-do-	-do-
14	Sh. Palakdhari	-do-	-do-
15	Sh. Bharat	-do-	-do-
16	Sh. Gurdyal	Masson	-do-
17	Sh. Bishan Pal	Masson	Zone-D
18	Sh. Sukhpal Singh	Beldar	Sub Zone(C2)
19	Sh. Hom Lal	-do-	Zone-B
20	Sh. Lalla Ram	-do-	Hot Mix Plant
21	Sh. Tek Chand	-do-	Sub Zone(C2)
22	Sh. Om Parkash	-do-	-do-
23	Sh. Ram Kirpal	-do-	-do-
24	Sh. Ravinder	-do-	-do-
25	Sh. Chandrma	-do-	Zone-B

SUB ZONE : C3 & C4

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING
1.	Sh. Jaspal Singh	Work Mistri	Sub Zone(C3)
2.	Sh. Murari Lal	Beldar	-do-
3.	Smt. Mandeep Rani	-do-	Zone-D
4.	Sh. Shiv Bahadur	Masson	Sub Zone(C3)
5.	Sh. Durga Parsad	Beldar	-do-
6.	Sh. Ram Pyara	-do-	-do-
7.	Sh. Ram Parsad	-do-	-do-
8.	Sh. Shiv Behal	-do-	-do-
9.	Sh. Ram Lakhani	-do-	-do-
10.	Sh. Ram Saroop	-do-	-do-
11.	Sh. Dalip Kumar	-do-	-do-
12.	Sh. Madan Lal	-do-	-do-
13.	Sh. Tantu	-do-	-do-
14.	Sh. Kaka	-do-	-do-
15.	Sh. Jatinder Pal Singh	-do-	-do-
16.	Sh. Mata Pher	-do-	-do-
17.	Sh. Ram Lachhan	-do-	Zone-B
18.	Sh. Ramu	Beldar	Sub Zone(C3)
19.	Sh. Rakesh Kumar	-do-	-do-

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Superintending Engineer (Civil)

SUB ZONE : C1

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING	Salary
27.	Sh. Ram Chander	Beldar	Sub-Zone(C1)	17405
28.	Sh. Ram Charan	-do-	-do-	19018
29.	Sh. Ram Bahadur	-do-	-do-	19473
30.	Sh. Radhey Shayam	-do-	-do-	16935
31.	Sh. Moti Lal	-do-	-do-	19018
32.	Sh. Brijh Mohan	-do-	-do-	19018
33.	Sh. Karja Nand	Masson	-do-	30091
34.	Sh. Narpal	Beldar	-do-	18503
35.	Sh. Badlu	-do-	-do-	18503
36.	Sh. Kashi Nath	-do-	-do-	18503
37.	Sh. Ami Chand	-do-	-do-	16857
38.	Sh. Daya Ram	-do-	-do-	16097
39.	Sh. Deepak Kumar	-do-	-do-	12720
40.	Sh. Dewtadeen	-do-	-do-	16542
41.	Smt. Vishnu Devi	-do-	-do-	14843
42.	Sh. Jaswant	Masson	Zone-D	20066
43.	Sh. Munshi Ram	Beldar	-do-	17367
44.	Sh. Ashok Kumar	Beldar	-do-	18062
45.	Sh. Ram Naresh	Beldar	-do-	19018
46.	Sh. Kanwaljit Singh	Beldar	Sub Zone(C1)	16857
47.	Sh. Mohinder Singh	-do-	-do-	15446
48.	Smt. Vishnu Devi	-do-	-do-	17974
49.	Sh. Ram Dyal	-do-	-do-	22814
50.	Sh. Avtar Singh	-do-	Zone-B	16857
51.	Sh. Raj Kumar	-do-	Zone-A(O&M)	-
52.	Sh. Ratan Lal	-do-	Sub Zone(C1)	18503

SUB ZONE : C2

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING	Salary
1	Sh. Munna Lal	Beldar	Zone-D	15923
2	Sh. Kailash	-do-	-do-	18062
3	Smt. Radhika	-do-	-do-	15166
4	Sh. Makhan Singh	-do-	Zone-D	18077
5	Sh. Darshan Singh	-do-	Sub Zone(C2)	18018
6	Sh. Sham Singh	-do-	-do-	18062
7	Sh. Teja Singh	-do-	-do-	12778
8	Sh. Vinod Kumar	-do-	-do-	18503
9	Sh.Indraj	-do-	-do-	18503
10	Sh. Jinku	-do-	-do-	19018
11	Sh. Ravi	-do-	-do-	10765
12	Sh. MohinderPal	-do-	-do-	18018
13	Sh. Dholu Parsad	-do-	-do-	18062
14	Sh. Palakdhari	-do-	-do-	18591
15	Sh. Bharat	-do-	-do-	16857
16	Sh. Gurdyal	Masson	-do-	25313
17	Sh. Bishan Pal	Masson	Zone-D	29094
18	Sh. Sukhpal Singh	Beldar	Sub Zone(C2)	16857
19	Sh. Hom Lal	-do-	Zone-B	16857
20	Sh. Lalla Ram	-do-	Hot Mix Plant	19018
21	Sh. Tek Chand	-do-	Sub Zone(C2)	18591
22	Sh. Om Parkash	-do-	-do-	19018
23	Sh. Ram Kirpal	-do-	-do-	16541
24	Sh. Ravinder	-do-	-do-	16857
25	Sh. Chandrma	-do-	Zone-B	16857

SUB ZONE : C3/C4

S.NO.	NAME OF THE EMPLOYEE	DESIGNATION	PLACE OF POSTING	Salary
1.	Sh. Jaspal Singh	Work Mistri	Sub Zone(C3)	19634
2.	Sh. Murari Lal	Beldar	-do-	19018
3.	Smt. Mandeep Rani	-do-	Zone-D	13118
4.	Sh. Shiv Bahadur	Masson	Sub Zone(C3)	30091
5.	Sh. Durga Parsad	Beldar	-do-	16542
6.	Sh. Ram Pyara	-do-	-do-	16542
7.	Sh. Ram Parsad	-do-	-do-	16542
8.	Sh. Shiv Behal	-do-	-do-	19018
9.	Sh. Ram Lakhhan	-do-	-do-	16542
10.	Sh. Ram Saroop	-do-	-do-	19018
11.	Sh. Dalip Kumar	-do-	-do-	19018
12.	Sh. Madan Lal	-do-	-do-	19018
13.	Sh. Tantu	-do-	-do-	18591
14.	Sh. Kaka	-do-	-do-	18488
15.	Sh. Jatinder Pal Singh	-do-	-do-	16475
16.	Sh. Mata Pher	-do-	-do-	18488
17.	Sh. Ram Lachhan	-do-	Zone-B	16857
18.	Sh. Ramu	Beldar	Sub Zone(C3)	12488
19.	Sh. Rakesh Kumar	-do-	-do-	10426

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer(Civil)

URL: <http://www.mcludhiana.com>

Section 4(1) (b) (XI)
Manual - (xi)

Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made

ENGINEERING BRANCH (CIVIL)

(Rs. in Lacs)

Sr.No.	Head/Item of the budget	Proposed expenditure during the year (2009 - 2010)	Disbursement made 2009 - 2010)	Proposed expenditure during the year (2010 - 2011)	
				New Works	Mtc. Works
1	Roads	3752.10	3216.64	3900.00	5615.00
2	PWD Roads	270.00	188.82	-	125.00
3.	Bridges/Projects	2000.00	1560.56	9000.00	200.00
4.	Streets & Drains	1100.00	627.82	1000.00	1800.00
5.	Parks	250.00	135.63	600.00	200.00
6.	Development of Slums Colonies & Outer Areas/BSUP	2000.00	1665.96	4000.00	1050.00
7.	Municipal Buildings	100.00	39.63	50.00	100.00
	TOTAL:	9472.10	7435.06	18550.00	9090.00

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer (Civil)

Section 4(1)(b)(XII)
Manual - (xii)

The manner of execution of subsidy programmes , including the amounts allocated and the details of beneficiaries of such Programmes

ENGINEERING BRANCH (CIVIL) (ZONE-A & C)

Sr.No.	Scheme under subsidy given	Manner of execution of subsidy programme	Amount allocated (Rs.)	Details of beneficiaries
1	No such scheme implementated.			

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer(Civil)

Section 4(1) (b) (XIII)**Manual - (xiii)***Particulars of recipients of concessional, permits of authorization granted***ENGINEERING BRANCH**

Sr.No.	Concessions/Permits/ A uthorization grant	Name of the recipient	Address of the recipient
	No such scheme implemented.		

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer(Civil)

Section 4(1) (b) (XIV)**Manual - (xiv)***Information, available, reduced in an electronic form.***ENGINEERING BRANCH (CIVIL) (ZONE-A & C)**

Sr.No.	Type of Information And type of development /maintaince works.
1.	Ward-wise detail of Development Works of the last 3 years.
2.	At the time of calling tenders. Notice Inviting Tender (NIT) of the Development Works/Projects is uploaded at the Municipal Corporation, Ludhiana Website.

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer(Civil)

Section 4(1) (b) (XV)
Manual - (xv)

Particulars of facilities available to citizens for obtaining information

ENGINEERING BRANCH (CIVIL)

S.No.	Facilities available	Remarks (No. of days in a week/Timings etc.)
1	Website	www.mcludhiana.gov.in
2	Public Relation Officer	To have information in person
3	Addl Commissioner Municipal Corporation Ludhiana	Appellate Officer
4	RTI CELL	Room No 71 Zone -A, Mata Rani Chowk , Municipal Corporation, Ludhiana wherein information realting to diffrent branches can be had on all working days between 9:00 AM To 5:00 PM
5	Municipal Public Library	Library is situated at Rose Garden Ludhiana & it is open for public from - Mon To Saturday Morning - 10:00 AM To 01:00 PM Evening - 02:00 PM To 05:00PM
6.	Branch & Address: (i) Branch Name & Address (ii) Name of the Branch Head (iii) Telephone No of Branch Head (iv) ForComplaints/Enquiry Municipal Corporation, Ludhiana Complaint /suggestions etc (a) Telephone No (b) E -mail Address	ZONE-A Sub Zone(A1) Daresi Ground, Ludhiana. Sub Zone(A2) Division No.3 Chowk Sub Zone(A3) Near Sabzi Mandi Sub Zone(A4) G.T.Road, Salem Tabri Park. ZONE-C Sub Zone(C1) Dholewal Chowk. Sub Zone(C2) Gill Road Municipal Building Sub Zone(C3) Dholewal Chowk. Sub Zone(C4) Gill Road Municipal Building Smt. Surbhi Malik, IAS Additional Commissioner 0161-2745166 (Zone-A-North & South) 0161-2545878 (Zone-C) 0161-2411500 commissionermcl@gmail.com

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer (Civil)

Section 4(1) (b) (XVI)
Manual - (xvi)

Names, designation and other particulars of the Public Information Officers

ENGINEERING BRANCH (CIVIL)

Name of the public Authority MCL e-mail: commissioner@gmail.com
 Fax:- 0161-2464752
 Ph. No 0161-2452907

Appellate Authority

Sh. Davinder Singh
P C S
Zonal Commissioner-A

Following are the officers designated as PIO & APIO

Sr No	Name	Designated as	Zone /Department	Post	Office Address	Office Telephone Number
1	Sh. Parveen Singla Sh. H.S. Bhullar Sh. Karamjit Singh Sh. Rahul Gagreja	PIO PIO PIO PIO	Zone-B Zone-D Zone-C Zone-A	XEN XEN XEN XEN	Municipal Corporation Bldg., Gill Road, Ldh.	-

It is certified that the aforesaid information is correct and the same may be uploaded at the MCL website.

Superintending Engineer (Civil)